



Member Responsibilities and Requirements including Code of Conduct.

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Member Responsibilities and Requirements including Code of Conduct.

1. Definitions:

Code of conduct refers to definitions defining appropriate and inappropriate behaviour,

Competitor refers to any member that enters a race meeting,

Club meeting refers to organised general meetings, held monthly and as outlined in the Superkart Club of NSW Model Rules (constitution),

Driver refers to a person, who drives a Superkart at a race meeting,

Member refers to any person having been nominated and accepted as a member of the Superkart Club of NSW in accordance with the Superkart Club of NSW Model Rules (constitution),

Pit crew refers to anyone who assists a driver with their vehicle,

Race meetings refer to any race event where the Superkart Club of NSW acts or is nominated as the organiser for the management of the Superkart entrants,

Responsibilities and Requirements refer to specific actions that are required of a member,

Spectator/s refers to any person, family member or friend, who attends to observe the driver racing.

2. Updating information:

a. It is the member's responsibility to keep their information up to date with the club either by email, telephone or text message. This information includes;

- i. Contact details including phone and email
- ii. Emergency contact details
- iii. Timing device number
- iv. Racing number. Any racing number changes must first be checked with the club to confirm availability of that number.
- v. Racing class changes

3. Entering a race meeting:

a. All race meetings are conducted under the regulations of a relevant motorsport organisation including, but not limited to, CAMS (Confederation of Australian Motorsport) and AASA (Australian Auto-Sport Alliance). The standing and technical regulations of the motorsport organisation must be adhered to.

b. Supplementary Regulations (Supp Regs) are produced by the club or promoter of an event to explain any additional rules that are relevant to the particular event. It contains an entry form for the event, the amount of entry fee and the date and time of closing of entries. Supplementary Regulations are usually available four to six weeks prior to an event and must be read by the competitor.

c. Entries must be returned by the stipulated time and in the manner as outlined on entry forms or determined by the promoter. Any late entries may not be accepted or a penalty may apply. Notification must be given to the Superkart Club of NSW executive team either by email, telephone or text message that you have entered a particular meeting. This requirement is necessary so that entries can be collated, investigated if they go missing and timing devices for the event can be organised.

4. Attending a race meeting:

a. Competitors need to arrive as close as possible to the venue opening time so as to allow time to set up for the race meeting including scrutineering, sign on and timing device collection. Gates usually open at 7am.

b. Documentation - It is the competitor's responsibility to complete documentation checking at sign on with the relevant club, promoter or organising body prior to scrutineering. Documentation includes relevant license, logbook and membership card.

c. Officials – At race meetings there will be officials of a club, promoter or motorsport organisation as outlined in the Supplementary regulations. In addition, the NSW Superkart Executive team will act as officials for the Superkart category and may appoint additional officials on the day. Officials will wear vests indicating their official status for the race meeting.

Officials conducting the meeting are volunteers who are giving their time so you can compete. Do not abuse officials or ignore their instructions. Ask for their help and advice; they will gladly give it. Abuse them and there will be no one around to run your next meeting. Penalties, such as suspensions and fines, may be imposed on competitors who do not adhere to the code of conduct as outlined at 7. Code of conduct.

d. Timing - All events run automated timing systems. It is the competitor's responsibility to collect and pay for a timing device for use during the event . This must be done prior to the vehicle being scrutineered as a timing device forms part of the vehicle's equipment. Timing devices must be returned immediately at the conclusion of the final race or as soon as retiring from a race meeting.

In the event that a competitor is supplying their own timing device, they must advise the NSW Executive committee either by email, telephone or text message. This information must be kept up to date with the NSW Executive team.

Any lost/misplaced timing devices that are not returned at the conclusion of the final race will be advised to the chief timekeeper who will in turn bill the club for the cost of the timing device. The amount will then be billed to the competitor for payment. Failure to pay will result in exclusion from race meetings until payment is made.

e. Scrutineering - Each organiser of race events has variations as to what happens at scrutineering. Ensure your vehicle conforms to the Technical Regulations (CAMS or AASA) and Supplementary Regulations. Vehicles which do not meet the requirements of the relevant Technical Regulations will not be allowed in competition.

f. Drivers briefing - The Clerk of the Course will call a driver's briefing prior to practice/qualifying. Attendance at this briefing is compulsory for all competitors. The officials will pass on any last minute changes concerning the conduct of the meeting and remind you of starting procedure and signal flags. They will also reinforce any rules and other general information which needs to be brought to your attention. It is also an opportunity for you to ask questions about the meeting.

g. Presentation – a presentation will be held at the completion of the race meeting. On receiving an award members are permitted to make a short speech. This may include thanking individuals, organisers etc. Each person must be permitted to speak without call outs from the crowd. Negative comments are prohibited.

5. Racing:

Disputes and complaints – in the event that a driver has a concern about another driver and their conduct the following course of action must be taken;

- The concern must first be raised with an executive member or CRO (Competitor Relations officer) as nominated by the Executive Committee.
- The executive member must refer the matter to the clerk of the course if it is deemed necessary by standing regulations or supplementary regulations or if either driver or executive request it to be referred.
- The exec member must assist the driver in discussion with the other driver either by speaking on their behalf or being present whilst the discussion takes place as both a witness and mediator.

Drivers, their pit crew or spectators must not approach another driver with a dispute or complaint without a NSW executive member.

6. Club meetings

a. Club meetings are held monthly. The details of time and place are available on the club website and in the bi-monthly newsletter. Club meetings provide an opportunity for members and guests to find out more about the sport including information about upcoming events.

b. Members and guests are expected to act appropriately as outlined in the code of conduct and by the following;

- i. Not interrupting or heckling
- ii. Not making public, disparaging remarks
- iii. Listening to and following the instructions of the chairperson.

7. Code of Conduct:

a. A Member or guest of a member of the Superkart Club of NSW is required to comply with Superkart Club of NSW member protection policy and must meet the following requirements in regard to conduct during any activity held or sanctioned by the Superkart Club of NSW

- i. Respect the rights, dignity and worth of others including members, officials, volunteers, spectators and people from other categories,

- ii. Be fair, considerate and honest in all dealing with others,
- iii. Be professional in, and accept responsibility for, your actions,
- iv. Follow instructions and direction of an official including NSW Superkart executive team members ,
- v. respect the decisions of Officials,
- vi. never ridicule or unduly scold a person for making a mistake,
- vii. respect the rights, dignity and worth of every person regardless of their gender, ability, race, colour, religion, language, politics, national or ethnic origin;
- viii. Refrain from intimidating others either by manner, tone, voice, gestures or comments either verbal or written.
- ix. not throw missiles (including on to the track, pit or paddock area or at other including members, officials, volunteers, spectators, people from other categories and members of the public),
- x. not use violence in any form, whether it is against other spectators, volunteers, officials or drivers,
- xi. not engage in discrimination, harassment or abuse in any form, including the use of obscene or offensive language or gestures, the incitement of hatred or violence or partaking in indecent or racist chanting;
- xii. comply with any terms of entry of a venue, including bag inspections, prohibited and restricted items such as flares, missiles, dangerous articles and items that have the potential to cause injury or public nuisance;
- xiii. not enter the track, pit or paddock area or its surrounds without lawful authority,
- xiv. Be aware of, and maintain an uncompromising adherence to, Superkart Club of NSW, CAMS and AASA standards, rules, regulations and policies,
- xv. Operate within the rules of the sport including national and international guidelines which govern the Superkart Club of NSW,
- xvi. Do not use your involvement with the Superkart Club of NSW or a Member to promote your own beliefs, behaviours or practices where these are inconsistent with those of the Superkart Club of NSW,
- xvii. Refrain from any behaviour that may bring the Superkart Club of NSW into disrepute,
- xviii. Be a positive role model and conduct themselves in a manner that enhances, rather than injures, the reputation and goodwill of The Superkart Club of NSW and superkarting generally,
- xix. Understand the repercussions if you breach, or are aware of any breaches of, this code of behaviour. Examples are outlined in 9. SUPERKART CLUB OF NSW CODE OF CONDUCT – GUIDELINES OF OFFENCES AND PENALTIES

8. Spectator code of behaviour

- a. A spectator at an event or otherwise involved in any activity sanctioned or staged by, or held under the auspices of The Superkart Club of NSW or a associated Club must:
 - i. respect the decisions of Officials;
 - ii. never ridicule or unduly scold a person for making a mistake;

- iii. respect the rights, dignity and worth of every person regardless of their gender, ability, race, colour, religion, language, politics, national or ethnic origin;
 - iv. not use violence in any form, whether it is against other spectators, volunteers, officials or drivers;
 - v. not engage in discrimination, harassment or abuse in any form, including the use of obscene or offensive language or gestures, the incitement of hatred or violence or partaking in indecent or racist chanting;
 - vi. comply with any terms of entry of a venue, including bag inspections, prohibited and restricted items such as flares, missiles, dangerous articles and items that have the potential to cause injury or public nuisance;
 - vii. not throw missiles (including on to the track, pit or paddock area or at other spectators)
 - viii. not enter the track, pit or paddock area or its surrounds without lawful authority; and
 - ix. conduct themselves in a manner that enhances, rather than injures, the reputation and goodwill of The Superkart Club of NSW and superkarting generally.
- b. Any person who does not comply with the Spectator Code of Behaviour or who otherwise causes a disturbance may be evicted from a venue and banned from attending future events

9. Social Networking Websites Policy

a. The Superkart club of NSW acknowledges the emergence of new technology and communication mediums (new media), and wishes to enable such new media to be used to benefit the sport and its participants, and to applaud achievements. This can occur due to the immediate nature of communication to a wide audience using channels including but not limited to Facebook, twitter, and SMS. However, participants need to be very mindful of a few key matters that could lead to inappropriate use of new media, at times unintended, and at other times without a proper understanding that once comments are made or published, they are in public for a long time, and difficult to take back (retract).

- i. Do not include personal information of yourself or others in social media channels;
- ii. Do not use offensive, provocative or hateful language;
- iii. Do not make comments that bring the sport or members of the Superkart club of NSW into disrepute;
- iv. Use your best judgment – do not publish something that makes you the slightest bit uncomfortable, and never write/publish if you are feeling emotional or upset (or are intoxicated);
- v. Never post a photo of a child or young person without permission from the child's parent or guardian;
- vi. Never comment on rumours, do not deny or affirm them or speculate about rumours; and
- vii. Always use social network forums to add value and promote the sport in a positive way.

10. Superkart Club of NSW code of conduct – guidelines of offences and penalties

These behaviours and penalties are provided as examples only.

Level 1

The penalty for a Level 1 offence shall be an official reprimand and/or a suspension of the individual for a minimum of one race meeting.

Examples of behaviour which may result in a Level 1 penalty:

- Verbal abuse or hostility towards any other participant, person or any other member of the public.
- Failure to follow an instruction or direction of an official
- Disputing/protesting, reacting in a provocative or disapproving manner in an inappropriate way toward any decision made by official.
- Charging or advancing towards an official or technical official in an aggressive manner when appealing any decisions made an official or technical officer.
- Throwing any object at, towards or near an official, driver, spectator or member of the public in an inappropriate and/or dangerous manner.
- Using rude or abusive language, gestures or hand signals gestures which are considered to be obscene, offensive, or insulting.
- Making public statements including the use of social media which are not fair, constructive or reasonable and involve a personal attack on another driver, club member, official or administrator or bring the sport into disrepute.

Level 2

The penalty for a Level 2 offence shall be a suspension of the individual for a minimum of two race meetings or removal of the member from the club.

Examples of behaviour which may result in a Level 2 penalty:

- Threat of assault on an official.
- Physical assault, without serious injury, of another driver, member, official, spectator or member of the public.
- Using language or gestures which seriously offends insults, intimidates, threatens, disparages or vilifies another person on the basis of that person's race, religion, gender, colour, descent or national or ethnic origin.
- Recurrent breaches of Level 1 behaviour.

Level 3

The penalty for a Level 3 offence shall be a suspension of the individual for a minimum of five or more Race meetings or removal of the member from the club.

Examples of behaviour which may result in a Level 3 penalty:

- Any act of violence on the track.
- Physical assault causing serious bodily injury to another driver, member, official, spectator or member of the public.
- Recurrent breaches of Level 2 behaviour.